



Republic of the Philippines  
Office of the Solicitor General

## Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: 01/23/2020  
Quotation #: GSS-01-23-003  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this form duly signed by your representative

**RODRIGO L. DJENAL**  
Supervising Administrative Officer  
Administrative Division

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	INNOVA TIRE: Tire size 205/65R15  TIRE VALVE & WEIGHTS FOR BALANCING ALIGNMENT, CAMBER & CASTER				

Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED  
REPRESENTATIVE

**Note**

- Please quote within 3 days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - Mayor's / Business Permit;
  - PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - Income / Business Tax Return (for Small Value Procurement above 500K);
  - Omnibus Sworn Statement for Small Value Procurement above 50K (upon signing of Purchase Order);
  - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

**JOEL T. REYES**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Tel: (02) 8988-1690  
Telefax: (02) 8813-1174

**Please send your quotation to:**

[jreyes@osg.gov.ph](mailto:jreyes@osg.gov.ph)  
[assanment@osg.gov.ph](mailto:assanment@osg.gov.ph)

OSG-HA-QF-039  
Rev.00 (15 July 2018)